***Use this worksheet to build, collaborate, and edit your Found Festival application.***

***Once it’s done, input your answers in*** [***the official submission here!***](https://docs.google.com/forms/d/e/1FAIpQLSc6-G904Ucwx-fvt4oz7ndBj0oBVj0_XzBk39sajUE3PKkqXQ/viewform?usp=dialog)

[***Click here for more information and submission guidelines.***](https://commongroundarts.ca/found/submissions/festival-project-applications/)

[***Click here for Fresh AiR Artist-in-Residence information and guidelines.***](https://commongroundarts.ca/found-festival/fresh-air-artist-in-residence/)

***Deadline: December 5, 2025 @ 11:59pm MST***

**SECTION 1: BASIC INFO**

**\*Required**

**Q: What is your project's title?**

This can be a working title or left blank if it is not yet titled.

A:

**\*Q: What are the names and pronouns of the main contacts (or contact) for this project?**

A:

**\*Q: What is the best contact email address for this project?**

A:

**Q: Is there a secondary contact email address you'd like to include?**

A:

**Q: If there is a company/organization associated with this project, you can include the name here:**

A:

**\*Q: Where are you based?**

A:

**SECTION 2: PROJECT INFORMATION**

**Many sections in this application are not required, consider them all optional prompts to organize your thoughts about your project!** Unless otherwise prompted, all questions can be answered in 1-2 sentences or paragraph form – however much or little you need.

We evaluate submissions based on feasibility, community impact, and approach to found space. We're looking for projects that engage audiences in wild, surprising, and meaningful ways. If selected, we'll help you figure out how to pull it off - so don't worry about what you don't know yet.

**\*Q: Do you see your piece being performed in-person or online?**

Select one.

* In-person
* Online
* Hybrid

**\*Q: Give us the elevator pitch! What's it about, where do you see it located, how does the audience view the piece?**

100-500 words.

A:

**\*Q: Have you produced or workshopped this idea before? If so, tell us how.**

A:

**Q: Do you have confirmed collaborators, or idea of collaborators or skillsets you're hopeful to work with?**

If selected, we can help you find collaborators who will be a great fit!

A:

**Q: What kind of community outreach would you want to pursue alongside your project?**

Are there any community partners you'd wish to engage? Do you want your project to reach any specific group (cultural, demographic, industry, etc.) as audience or collaborators?

A:

**Q: What do you have in mind for a location?**

For in-person projects, let us know if you have any TYPE of location or any SPECIFIC location in mind, and whether or not you have any existing relationship or dialogue with that location (don't worry if you don't - we are here to help you make those connections! We just want to know where you're at.) For digital/distanced projects, let us know if you have any specific locations where you would like to film/record your piece OR locations where you would like to screen/display your piece.

A:

**Q: What production/technical resources do you anticipate needing for this project?**

Think power, sound/video equipment, projection, lighting... You can also let us know that you'd need support figuring out what resources you need! We're not judging your submission on what you know or don't know - and we know these needs will evolve many times from today to show time.

A:

**Q: Anything you want to tell us about your project that we haven't included above?**

A:

**Got any support materials? We'd love to see them. Following your submission of this form, please send them to** [**admin@commongroundarts.ca**](mailto:admin@commongroundarts.ca)**.**

Support materials are NOT required. If you would like, you can include materials like a script, video/photos from the piece OR from your prior work, reference photos/videos, moodboards, artist CVs, anything that will help us get to know you, your project, and your practice. Please limit materials to 10-minutes of reading or viewing. NOTE: If you are submitting for the Fresh AiR program, your support materials must include your CV and CVs of your lead collaborators.

**SECTION 3: FRESH AiR INFORMATION**

This section is only required if you would like to be considered for the [Fresh AiR Artist Residency.](https://commongroundarts.ca/found/submissions/2022-2023-fresh-air-artist-in-residence/)

**\*Q: Are you an Edmonton resident?**

Select one.

* Yes!
* I will be by July 2025!
* No (the Fresh AiR program is only available to Edmonton residents.)

**\*Q: Which of the following best describes your project?**

Select one.

* A new work (never been workshopped or produced before)
* A work-in-progress (has been workshopped or tested before, but never fully produced)
* A finished product (has been completely produced before)

**\*Q: Provide a short (max 250 word) artist or collective bio.**

A:

**\*Q: What part of your artistic practice would you like to spend the most time developing?**

Eg. Performance skills, producing capacity, professional network, etc.

**To complete your Fresh AiR application, please also send along your CV (and the CVs of any lead collaborators on your project) or a collective's history to admin@commongroundarts.ca. This can be sent alongside any other support materials you'd like to include.**